1. Greg welcomed everyone and asked for the rollcall to start the meeting.

2. Texas A&M – Doug Loyd
   a. On January 30, 2018 the TAMU task force consisting of Doug Loyd, Robin Welch, Jim Smith and David Jones met with Dr. Cothran and his team to discuss removing the ADCA as the middleman for collecting payments for testing done at Texas A&M. Everyone agreed the ADCA membership would be better served by being able pay TAMU directly for any testing.
   b. Dr. Cothran’s assistant Caitlyn will be sending a revised copy of the current form to Robin and Doug for review. The new form will be forwarded to the BOD for approval.
   c. The goal for members to start paying AgriLife directly is April 1, 2018. To help membership with the transition, the ADCA will accept payments for testing at TAMU through the end of 2018. Beginning in 2019 ADCA will no longer accept payment for testing done at Texas A&M.
   d. Texas A&M is hoping to have the option for online payment available soon and they are working on an online data base like UC Davis.

3. Transfer fees – Doug Loyd
   a. Doug asked the BOD to reconsider the fee structure for animal registration and transfer.
   b. Jeff Chambers stated that fee structures are being reviewed by the special Registration/Transfer Fee Structure committee that was formed in January. He suggested this item be addressed by that committee. Doug was invited to be a part of that committee.

4. Social Media Committee – Doug Loyd
   a. Doug previously emailed a copy of the proposed Information Sharing SOP to the BOD for final review and discussion. Greg will send an email to the BOD and a vote will be taken Monday, February 12, 2017 to accept the new SOP.

5. AGM – Greg Dickens
   a. The contract has been signed for the 2019 AGM to be held in Lincoln, Nebraska and a good faith deposit has been sent to secure the same location for the 2020 AGM.
   b. Kim Newswanger has completed the educational program for 2018 and a schedule will be coming soon.
   c. Still working to acquire judges for the youth and open class shows.
   d. Some changes in show regulations are still being tweaked.
   e. The online store for the AGM opens February 15, 2018
6. Youth Committee – Elissa Emmons
   a. Lacci Louderback is trying to obtain a prospect to present a youth seminar due to Elissa’s person backing out.
   b. Elissa would like to see the Odem award applications printed in the next bulletin to allow the most opportunity for all youth to enter. After some discussion it was decided to go ahead and print applications in the next Bulletin. In the future applications will not be included in the Bulletin due to cost of printing and because they are readily available on the website.

7. Audit – Jim Smith
   a. Several options available for having an audit done. Costs range from $1500 to $7000 depending on how extensive an audit is selected.
   b. Jeff Chambers will supply Jim Smith with information about audit requests from other organizations Jeff has had experience with. This will help determine what type of audit the ADCA wants to move forward with.
   c. Doug Loyd and Jeff Chambers - The goal of an audit is to be transparent and give reasonable assurance to the membership that all money and transactions are being handled properly.

8. Final thoughts
   a. Pat Mitchell has been working to add revision information to all documents to assure all documents posted on the website are up-to-date.
   b. Committee chairperson needs to send updated committee lists to Ray Delaney for publication on the ADCA website.
   c. Jeff Chambers motioned, and Pat Mitchell seconded, to purchase Grammarly Premium Version software at $140 per year for the Bulletin Editor’s use. Motion passed by acclimation.
   d. Regional Directors should send applications for Daggett award to Greg Dickens.
   e. Updates to website are looking good thanks to Ray Delaney and Pat Mitchell.
   f. Next conference call 3/7/2018

Conference call ended at 7:50p.m. CDT