

American Dexter Cattle Association BOD Conference Call

October 3, 2018 - 7 pm CDT

President – Lesa Reid

Vice Pres –

IPP - Jim Woehl

Secretary - Carole Nirosky

Treasurer - Jim Smith

Registrar - Jill Delaney

Webmaster - Ray Delaney

Youth Dir - Elissa Emmons

Parliamentarian - David Jones

Region 1 – Rebecca Gygax

Region 2 – Laaci Louderback

Region 4 – Becky Eterno

Region 6 – Jeff Chambers

* Region 7 – Robin Welch

Region 8 – Doug Loyd

* Region 9 – Kim Newswanger

Region 10 – Patrick Mitchell

Region 11 -

Region 12 – Terry Sprague

***designates member absence**

1. Lesa welcomed everyone and asked to the roll to be called.
2. Bulletin Committee Update: Doug Loyd
 - The committee has developed a new procedure for editing the Bulletin more efficiently before it goes to print. This will help to streamline the process and eliminate mistakes.
 - Advertising deadline will coincide with the deadlines for article submissions, so as not to cause confusion.
 - The deadline for the next edition is October 10, 2018.
3. Regional Director Election report: Carole Nirosky
 - Nomination letters were sent to members in Regions 1, 2, 4 & 11.
 - Laaci Louderback (region 2) and Becky Eterno (region 4) were unopposed and will continue to serve as Regional Directors for the next term.
 - No nominations were received for Region 1 or 11. Rebecca Gygax of region 1, was unopposed, but for personal reasons will not be able to continue after this term as Region 1 Director.
 - The deadline for receiving Regional Director nominations in Regions 1 and 11 has been extended until November 1, 2018. Nominations should be sent to Lesa Reid.
4. ADCA Record keeping: Jill Delaney
 - Jill expressed the need for a place to store ADCA registration paperwork that has been collected during her tenure as registrar.
 - After some discussion it was determined from this date moving forward, all documents will be electronically stored and backed up, eliminating the need for storage of hard copies. Currently stored paperwork will be kept for a maximum of 4 years, and then destroyed. Jill will have the liberty to store physical copies of historical paperwork as she deems necessary.
 - Pat Mitchell made a motion, Doug Loyd 2nd, to allow Jill Delaney the latitude to rent a storage unit in her community for storing ADCA records that are currently in her possession. Storage unit rental is not to exceed 4 years. The motion passed unopposed.
5. Beef Committee Report – Tabled until November conference call.
6. Regional Directors: Lesa asked how are we communicating with our members?
 - Most directors are communicating monthly through email when the conference call minutes are available. Social media has been a great resource for generating feedback from members. Lots of great feedback has been received.
 - Region 4 – Becky Eterno: Has had lot of contact with members at several shows in several states recently. Farm Tour at Moosters Meadows with region 4 members offered lots of positive feedback.
 - Doug Loyd: Region 8 meeting scheduled for October 27, at Tennessee State University, with 50 people scheduled to attend.
 - Terry Sprague: Region 12 will be showing Dexter cattle in Minnesota for the first time Saturday, October 6, 2018.

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- Youth Director – Elissa Emmons: The youth committee held an in-person meeting in Tulsa and will be holding another one in Missouri. They are putting together ideas for educational topics for the 2019 AGM. Lots of updates for the youth will be in the next Bulletin.
7. First Owner Policy Procedure Vote: Jeff Chambers
- The BOD received, through email, the Exemptions to the First Owner policy to review immediately after the previous conference call held September 5, 2018. No corrections were communicated to the Registration and Transfer committee. Jeff read through the policy one more time.
 - Exemptions to the First Owner Policy:
 - B. The First Owner, unless under exemption (see Section C) or unless designated as an Authorized Representative (see Section D), must apply to the ADCA for registration using the form adopted by the ADCA. All required sections must be filled out. Failure to completely fill out the form(s) will result in the form being returned. The Registrar may assess penalty fees for repeated rejections of any application.
 - C. Exemptions to the First Owner policy can be granted as follows:
 - 1. Exemption #1: Registration/Transfer for the Estate of a Deceased or Incapacitated First Owner. In the event of the death or incapacitation of the First Owner, an ADCA member or members in good standing may formally apply for First Owner Policy Exemption #1 (denoted FOE#1) under this exception by submitting the required documentation and the proper form to the ADCA Registrar.
 - 2. Exemption #2: Significance to the National Herd. In rare instances when a genetically or historically significant herd or line of animals will be lost to the ADCA national registered herd due to the inability of the first owner policy to be met, an ADCA member or members in good standing may formally apply for First Owner Exemption #2 (denoted FOE#2) using the proper form.
 - i. **Proper Form** for a FOE#2 is the **First Owner Exemption For Registration and Transfer of Dexter Cattle in the American Dexter Cattle Association, page 2** (available on the ADCA website or by request). This form must be filed with the ADCA Registrar in order to acquire a FOE#2.
 - ii. Upon receipt of the required form, the ADCA Registrar will forward the form to the Pedigree and Genetics Committee Chair.
 - iii. Upon review of the request, the Pedigree and Genetics Committee will inform the ADCA Registrar as to the acceptance or denial of the request and the ADCA Registrar will inform the applicant of the decision.
 - iv. If a FOE #2 is granted the member/members listed on the request will have 120 days from time of notice from the P&G committee to complete all ADCA required registration requirements and submit registrations to the ADCA registrar for the animals identified in the request.
 - v. If not completed within 120 days the exception is ended, and no further exceptions maybe granted for the animals specified. One, 30-day extension for good cause may be granted to the members with submission of extension request to P&G committee 3 weeks prior to exception end date. All rulings on FOE#2 exceptions by the P&G Committee are final and without appeal.
 - 3. Authorized Representative
 - i. ADCA members may delegate to another ADCA member, known as an Authorized Representative, the authority to register and transfer animals for which they are first owner and owner of record. Authorized Representative delegations are expected to be long term relationships and are not made available simply to enter animals into the registry that otherwise would not be entered.

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- ii. Authorized Representative can perform registrations and transfers for another ADCA Originating Member under these conditions:
 1. Originating member and authorized representative are ADCA members in good standing.
 2. Both the proper form and the required affidavit have been filed with the ADCA Registrar prior to any action by the Authorized Representative.
 3. **The Proper Form** is the **Authorized Representative** form. It is available for download on the ADCA website.
 4. **The Required Affidavit** is a notarized affidavit from the originating member who is approving another to be their authorized representative for registration and transfer of animals in the ADCA and the signatures of both the originating member and the designated authorized representative. The affidavit will state the name and ADCA member number of the originating member and of the person being identified as the authorized representative.
 5. An originating member may only have one authorized representative active at a time.
 6. Once an authorized representative has been approved, the authorized representative is the only member, including the originating member, that may register or transfer animals for the originating member.
 7. Authorized Representatives are not time limited and are ended by written request to the ADCA Registrar from the Originating Member.
- Followed by discussion, Jeff Chambers made a motion, Doug Loyd 2nd, to accept the First Owner exemptions and authorized representative procedures as written and send them to the SOP committee for final formatting and writeup. The motion passed unopposed.
8. Vice President Vacancy
 - Lesa Reid asked if there were any nominations for the position of Vice President that was left vacant due to the resignation of Joel Dowty. David Jones and Pat Mitchell volunteered to be considered as Vice President for the remaining term.
 - Jim Woehl made a motion, Terry Sprague 2nd, to appoint David Jones as the interim Vice President, until the 2019 AGM when the VP term ends. The motion passed unopposed.
9. Show and Sale Committee – Lesa Reid
 - The Show and sale committee is working on formatting guidelines for the 2019 AGM. The following changes suggested by the committee were approved by the BOD:
 1. In the show, substitutions will be allowed if the substituted animal is the same gender and in the same class. Becky Eterno motioned, Terry Sprague 2nd to accept this change as written. Motion passed unopposed.
 2. There will be Divisional Championships every 3-4 classes. The first and second place winners of the classes will compete in these Divisional Championships. Then the Divisional Champions and Reserve Champions will compete for Grand/Reserve Champion. Jim Woehl motioned, Elissa Emmons 2nd, to accept this change as written. Motion passed unopposed.
 3. Split the two shows: The Youth show on one day and the Adult show on another day. Discussion by the BOD included information Elissa (youth director) received from the youth BOD about their concerns and disapproval in moving the Youth show to a different day. Pat Mitchell motioned, Elissa Emmons 2nd, to leave the show as is with the youth and adults show being held on Saturday at the AGM in 2019. Motion passed unopposed.

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4. Youth Exhibitor requirements. Doug Loyd made a motion, Jeff Chambers 2nd, for the suggested requirements for youth exhibitors to go back to the committee and be reworked with Elissa Emmons added to the committee as the youth advisor. Motion passed unopposed.

- Elissa Emmons suggested adding classes for youth owned Dexters, to encourage youth ownership.

10. Financial Audit update –

- Jim Smith recommended using a new accountant that will do an audit for the ADCA at a lower cost than estimates received from previous firm. Cindy Rodgers was highly recommended to Jim by several businesses. She will prepare a schedule of agreed upon procedures and a complete review with an opinion and recommendations, for a cost of \$1500 to \$2500. Pat Mitchell made a motion, Becky Eterno 2nd, for Jim Smith to schedule an audit of the ADCA financials to be completed by Cindy Rodgers as soon as possible. The motion passed unopposed.

Meeting concluded at 9:40 pm

Next BOD meeting, 11/7/2018

Submitted by Carole Nirosky